

148th Bristol (1st Stockwood) Scout Group – Fire Risk Assessment

Event / Venue Details	HQ, Harrington Road	Venue Leader	Andy Dyer
Date of Risk Assessment	3 rd September 2018	Others Involved in Assessment	
Version No.	Issue 1	Review Date	3 rd September 2019

This document has been completed to provide a Fire risk assessment for the 148th Bristol (1st Stockwood) Scout Group HQ. It should be read and understood by all Group Leaders and those using the HQ for Scouting activities or private bookings. It will be reviewed and updated regularly and available on request to anyone.

It should be noted this document forms only a part of the mechanism for safety and that risk assessments should be ongoing throughout the meetings. The goal is to encourage a culture of dynamic risk assessment, not just through written documents but by involving all participants, especially the young people in thinking about safety by identifying risks and hazards and discussing what can be done to address them.

The Risk Assessment is presented in seven columns.

- Hazards– This section details the hazards associated with the risk
- Who could be harmed?
- L – This section details the **Likelihood** that the identified hazard might happen. From 1 = very unlikely through to 5 = Almost certainly going to happen
- S – This section details the **Severity** of the hazard, should it occur. From 1 = Very minor concern through to 5 = Very serious
- R – This section multiplies the Likelihood with the Severity to determine a **Risk** rating. This rating should be used to prioritise safety management and resources.
- Measures to reduce or manage risk – This section is to consider the ways to reduce the Likelihood or Severity of the identified hazard and therefore the Risk.
- Responsibility – This section identifies who is responsible for the measures taken to reduce the risk.

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Hazard	Who Could be Harmed?	L	S	R	Measures to Eliminate, Reduce or Manage risk	Responsibility
Fire Lighting - Burns to YP or adults, Spread of fire to building	Children / Young Leaders / Leaders / Other Adults	2	4	8	Dedicated fire area away from the building Water bucket(s) to be available Suitable supervision of young people Fires to be extinguished when activity completed	Adult in charge
Kitchen fires (mains gas, cooking oils, electrical) - Burns to YP or adults, Potential for death, Smoke inhalation	Children / Young Leaders / Leaders / Other Adults	2	5	10	Minimise combustible materials Fire blanket in kitchen Clearly marked escape routes Evacuation to the pub car park	Adult in charge
Electrical fault in equipment or cable - Burns to YP or adults, Potential for death, Smoke inhalation, Potential electrical shocks to people.	Children / Young Leaders / Leaders / Other Adults	2	5	10	Minimise combustible materials Fire blanket in kitchen Clearly marked escape routes Evacuation to the pub car park	Adult in charge
Gas Bottles - Gas leakage, giving rise to fire/explosion hazard or asphyxiation of people in the work area	Children / Young Leaders / Leaders / Other Adults	2	5	10	Store gas bottles outside of the HQ Suitable supervision of young people <i>NOTE: Transport & usage off site and at the HQ to be managed by specific risk assessments for the camp / activity.</i>	Adult in charge
Gas Bottles - Explosive due to heating in external fire	Children / Young Leaders / Leaders / Other Adults	1	5	5	Store gas bottles outside of the HQ <i>NOTE: Transport & usage off site and at the HQ to be managed by specific risk assessments for the camp / activity.</i>	Adult in charge